

Register of Interest – Board of Trustees

This document allows Trustees of the Disabled Student Allowance-Quality Assurance Group (DSA-QAG) to declare any potential conflicts of interest. This document will be published on the DSA-QAG website to ensure transparency in the conduct and decision making of the Board.

A conflict of interest is any situation in which a Trustee's personal interests and their obligations to DSA-QAG as a trustee appear to clash. This may include, but is not limited to, where a Trustee has a close personal or financial connection with individuals or organisations audited by DSA-QAG or supplying goods or services to DSA-QAG. Trustees in deciding whether a connection should be declared should carefully consider whether a reasonable and impartial observer knowing of the relationship might perceive the possible risk of bias being introduced into the decision making of the Board. In any matter brought before the Board where a Trustee has a declared interest, DSA-QAG will expect the Trustee to completely withdraw from all discussion, consideration and decision making on the matter.

Trustees are requested to complete a Register of Interest form upon appointment to the Board and to submit an updated form within one month of any possible new conflict of interest arising. Failure to declare a relevant interest will be considered a serious breach of trust. Failure to disclose a relevant interest by a Trustee when discovered will be raised to the attention of the Board and may result in the Trustee being required to resign.

Name: *David Malcolm*

I have an interest in an organisation or relationship with a person which is audited by DSA-QAG.

No Yes

If yes, please give name of individual or organisation and nature of relationship:

Family friend of Mike Archer, co-owner of Kent Assessors

I have an interest in an organisation or relationship with a person which provides goods or services to DSA-QAG.

No Yes

If yes, please give name of individual or organisation and nature of relationship:

I have a conflict of interest or potential conflict of interest not already declared above.

No Yes

If yes, please give details:

I have declared all relevant interests and the information provided here is true and accurate to the best of my knowledge.

David Malcolm

Trustee signature

11/6/19

Date